



MINUTES

RETIREMENT BOARD MEETING MINUTES

FIRST MONTHLY BOARD MEETING  
9:00 a.m.

Retirement Board Conference Room  
The Willows Office Park  
1355 Willow Way, Suite 221  
Concord, California

August 12, 2015

Present: Debora Allen, Candace Andersen, Scott Gordon, Brian Hast, Jerry Holcombe, Louie Kroll, John Phillips, William Pigeon, Gabe Rodrigues, Todd Smithey, Jerry Telles and Russell Watts

Absent: None

Staff: Gail Strohl, Retirement Chief Executive Officer; Timothy Price, Retirement Chief Investment Officer; Karen Levy, Retirement General Counsel; Wrally Dutkiewicz, Retirement Compliance Officer; and Christina Dunn, Retirement Admin/HR Manager

Outside Professional Support:  
Masa Shiohira

Representing:  
Wiley Price & Radulovich LLP

**1. Pledge of Allegiance**

Phillips led all in the *Pledge of Allegiance*.

**2. Recognition of Dhana Morant, Leilani Green, Charice Jimenez and Justine Rossini**

Phillips recognized and congratulated Dhana Morant for 20 years of service, Leilani Green for 15 years of service, Charice Jimenez for 10 years of service and Justine Rossini for 5 years of service.

**3. Accept comments from the public**

No member of the public offered comment.

**4. Routine Items**

It was M/S/C to approve the routine items of the August 12, 2015 meeting. (Yes: Allen, Andersen, Hast, Holcombe, Phillips, Rodrigues, Smithey, Telles and Watts)

Gordon was present for subsequent discussion and voting.

It was the consensus of the Board to move to Item 11.

**11. Presentation from CalPERS regarding health benefit plans**

Dunn introduced Matthew DeMelo from CalPERS.

DeMelo gave a presentation regarding the health benefit plans available through CalPERS. He discussed PEMHCA, the Public Employees' Medical & Hospital Care Act. He reviewed CalPERS unique program features including their low administrative fee, competitive regional premiums, 100 percent participation not required, serves as the Health Benefits Officer for all retirees, and, coordinates billing for retirees of the CalPERS and CalSTRS programs.

He reviewed employer requirements, one being the employer must meet the definition of a public agency. He noted employers must make a minimum contribution for active employees and retirees. He reviewed active employee eligibility requirements, retiree eligibility requirements and PEMHCA cost savers.

He also reviewed the plans available noting there are 6 HMO's and 3 PPO's in the 94520 zip code.

Strohl noted CCHP is not available through CalPERS.

DeMelo stated all of the HMO plan designs are the same, the difference is with the providers. He reviewed the monthly premiums for singly, two-party and family plans. He also reviewed the premium history for the past 11 years. He stated rates are announced in mid-June each year and are effective January 1st.

Pigeon was present for subsequent discussion and voting.

He summarized the reasons CalPERS is preferred over other programs, the most being the administrative cost savings.

It was the consensus of the Board to move into Closed Session.

#### **CLOSED SESSION**

The Board moved into closed session pursuant to Govt. Code Section 54957, 54957.6 and 54956.9(d)(1) and 54956.81.

The Board moved into open session.

5. It was **M/S/C** to accept the Medical Advisor's recommendation and grant the following disability benefits:
  - a. Gregory Mattox – Non-Service Connected (Yes: Allen, Andersen, Gordon, Hast, Phillips, Rodrigues, Smithey, Telles and Watts)
  - b. Kathleen Stockdale – Non-Service Connected (Yes: Allen, Andersen, Gordon, Hast, Phillips, Rodrigues, Smithey, Telles and Watts)
  - c. James Harbison – This item was deferred to staff for further information.
  - d. Charles Farley – This item was deferred to staff for further information.
6. There was no reportable action related to Govt. Code Section 54957.6.
7. There was no reportable action related to Govt. Code Section 54957.
8. Levy reported that the case, *Marianne Irvin v. CCCERA, et al*, Contra Costa Superior Court, Case No. N-15-1024, was assigned to Harvey Leiderman at Reed Smith LLP.
9. There was no reportable action related to Govt. Code Section 54956.9(d)(1).
10. There was no reportable action related to Govt. Code Section 54956.81.

Andersen and Pigeon were no longer present for subsequent discussion and voting.

**12. Consider and take possible action to adopt the audit committee charter as recommended by the audit committee**

Smithey gave an overview of the audit committee meeting and the contents of the Audit Committee Charter.

After a discussion on whether or not the audit committee meetings should be recorded, it was M/ to adopt the Audit Committee Charter to include audio taping the meetings. The motion died for a lack of a second.

It was M/S/C to adopt the Audit Committee Charter as recommended by the audit committee. (Yes: Allen, Gordon, Hast, Holcombe, Phillips, Rodrigues, Smithey and Watts. No: Telles)

**13. Consider and take possible action to authorize the CEO to execute a contract with HFF for property listing of the Willows Office Plaza**

It was M/S/C to authorize the CEO to execute a contract with HFF, subject to legal review, for property listing of the Willows Office Plaza. (Yes: Allen, Gordon, Hast, Holcombe, Phillips, Rodrigues, Smithey, Telles and Watts)

**14. Consider and take possible action to authorize the CEO to execute a contract with Koff & Associates for a total compensation and classification study**

Strohl reviewed the background on how the firm was chosen noting that an RFP was issued. It was also noted CCCERA has not used this firm in the past.

It was M/S/C to authorize the CEO to execute a contract with Koff & Associates for a total compensation and classification study, not to exceed \$38,528, subject to legal review. (Yes: Allen, Gordon, Hast, Holcombe, Phillips, Rodrigues, Smithey, Telles and Watts)

**15. Consider and take possible action to authorize the CEO to execute contracts with TelePacific Communications, Clare Computer Solutions and Quest Technology Management for information technology services**

Strohl reported CCCERA is currently receiving voice and data services from the County and would now like to contract directly for the services.

She reported staff has been working with the County's IT department and outside vendors to ensure a smooth transition without interruption of services.

It was M/S/C to authorize the CEO to execute contracts with TelePacific Communications, Clare Computer Solutions and Quest Technology Management for information technology services, subject to legal review. (Yes: Allen, Gordon, Hast, Holcombe, Phillips, Rodrigues, Smithey, Telles and Watts)

**16. Consider and take possible action on revised Board meeting schedule for 2015**

Dunn noted this is a housekeeping item that includes the September 30, 2015 meeting date.

It was M/S/C to adopt the revised Board meeting schedule for 2015. (Yes: Allen, Gordon, Hast, Holcombe, Phillips, Rodrigues, Smithey, Telles and Watts)

**17. Miscellaneous**

(a) Staff Report –

Strohl reported there will be a presentation on the updated website at the next meeting; she will be presenting a vendor policy in the next few months; and, staff is wrapping up the member handbooks.

Price reported an on-site visit to Commonfund has been scheduled for August 20<sup>th</sup> in San Francisco and for Board members to contact him if they are interested in attending; an on-site visit for the Wastewater Opportunities Fund is scheduled for August 31<sup>st</sup> in Portland; and, Wellington and PIMCO received SEC notifications. Wellington for trading information and PIMCO regarding the pricing of their bonds.

(b) Outside Professionals' Report -

None

(c) Trustees' comments –

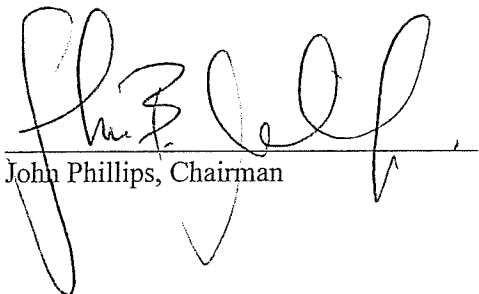
Watts reported on the Wharton Conference he and Phillips attended and encouraged everyone to attend.

Phillips also reported it was a very valuable conference.

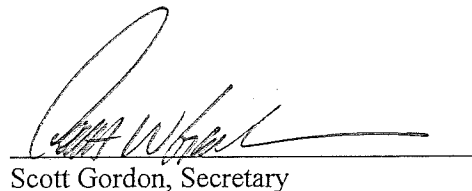
Rodrigues reported Chuck Reed will not be attending the SACRS conference. He stated he appreciates the Board members who attend the Retirement Board meetings and get paid a per diem to attend and would like to see the amount they are paid increased. It was noted that the amount is defined in the statute and the statute would have to be changed in order to change the Board Regulations.

Allen requested if there is a Board meeting and a Committee meeting on the same day that they should receive a per diem for each meeting.

It was **M/S/C** to adjourn the meeting. (Yes: Allen, Gordon, Hast, Holcombe, Phillips, Rodrigues, Smithey, Telles and Watts)



John Phillips, Chairman



Scott Gordon, Secretary