



## **RETIREMENT BOARD MEETING MINUTES**

REGULAR MEETING  
November 4, 2020  
9:00 a.m.

The Board of Retirement meeting will be accessible telephonically at (224) 501-3412, access code 782-240-429 due to the Contra Costa County and State of California Coronavirus (COVID-19) Shelter In Place Orders, and as permitted by Executive Order N-29-20 issued on March 17, 2020.

### **1. Pledge of Allegiance**

The Board and staff joined in the *Pledge of Allegiance*.

### **2. Roll Call**

Present: Candace Andersen, Donald Finley, Scott Gordon, Jerry Holcombe, Louie Kroll, Jay Kwon, David MacDonald, John Phillips, William Pigeon, Mike Sloan, Todd Smithey and Russell Watts

Absent: None

Staff: Gail Strohl, Chief Executive Officer; Christina Dunn, Deputy Chief Executive Officer; Timothy Price, Chief Investment Officer; Karen Levy, General Counsel; Wrally Dutkiewicz, Compliance Officer; Anne Sommers, Administrative/HR Manager; Henry Gudino, Accounting Manager; Tim Hoppe, Retirement Services Manager; and Jasmine Lee, Member Services Manager

Outside Professional Support: Representing:

Christopher Fikes	Segal Consulting
Sue Ziegler	Segal Consulting

### **3. Accept comments from the public**

No member of the public offered comment.

### **4. Approval of Minutes**

It was **M/S/C** to approve the minutes from the October 14, 2020 meeting. (Yes: Andersen, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, Smithey and Watts)

**5. Routine Items**

It was **M/S/C** to approve the routine items of the November 4, 2020 meeting. (Yes: Andersen, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, Smithey and Watts)

**CLOSED SESSION**

The Board moved into Closed Session pursuant to Govt. Code Section 54957.

The Board moved into open session.

6. It was **M/S/C** to accept the Medical Advisor's recommendation and grant the following disability benefits:

- a. David Cushman – Service Connected (Yes: Andersen, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, Smithey and Watts)

**7. Presentation on pension administration system project**

Fikes provided an update on the pension administration system (PAS) modernization project.

Pigeon was present for subsequent discussion and voting.

**8. Consider and take possible action to adopt the CCCERA Strategic Plan for 2021-2023**

Strohl presented the CCCERA Strategic Plan for 2021-2023.

The Board directed staff to refine the Strategic Plan to incorporate the comments provided and present it to the Board at a later date.

**9. Consider and take possible action to cause an election to be held to fill the upcoming anticipated vacancy in the alternate seventh safety member seat**

It was **M/S/C** to cause an election to be held to fill the upcoming anticipated vacancy in the alternate seventh safety member seat. (Yes: Andersen, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, Smithey and Watts)

**10. Consider and take possible action to authorize the CEO to execute an agreement with Central Contra Costa Sanitary District for contribution and reporting deadlines**

It was **M/S/C** to authorize the CEO to execute an agreement with the Central Contra Costa Sanitary District for contribution and reporting deadlines. (Yes: Andersen, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, Smithey and Watts)

**11. Consider and take possible action to authorize the CCCERA delegate to vote on the proposed SACRS bylaws changes**

It was **M/S/C** to authorize the CCCERA delegate to vote on the proposed SACRS bylaws changes. (Yes: Andersen, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, Smithey and Watts)

**12. Consider and take possible action Board meeting schedule for 2021**

It was **M/S/C** to approve the Board meeting schedule for 2021. (Yes: Andersen, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, Smithey and Watts)

**13. Consider authorizing the attendance of Board:**

- a. It was **M/S/C** to authorize the attendance of 1 Board member at the 2020 Global Client Conference, November 9-13, 2020, Virtual. (Yes: Andersen, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, Smithey and Watts)

**14. Miscellaneous**

(a) Staff Report –

Strohl reported the County elections department indicated the nomination period for the vacant alternate seventh safety member seat will begin in mid-December and close in mid-January. If there is more than one candidate an election will be held in April.

(b) Outside Professionals' Report -

None

(c) Trustees' comments –

The Board and Strohl thanked Pigeon for his service on the Board and wished him the best.

Pigeon thanked the Board and Strohl for their kind words adding that it has been a pleasure working with them and the CCCERA staff.

MacDonald asked that the meeting be adjourned in memory of Mary Murphy that recently passed away. She was a nurse who worked at the County Hospital for 40 years.

It was **M/S/C** to adjourn the meeting in memory of Mary Murphy. (Yes: Andersen, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, Smithey and Watts)



Todd Smithey, Chairman



David MacDonald, Secretary