



MINUTES

RETIREMENT BOARD MEETING MINUTES

SECOND MONTHLY MEETING

October 26, 2016

9:00 a.m.

Retirement Board Conference Room

The Willows Office Park

1355 Willow Way, Suite 221

Concord, California

Present: Candace Andersen, Scott Gordon, Jerry Holcombe, Louie Kroll, David MacDonald, John Phillips, Gabe Rodrigues, Todd Smithey, Jerry Telles and Russell Watts

Absent: Debora Allen and William Pigeon

Staff: Gail Strohl, Chief Executive Officer; Karen Levy, General Counsel; Timothy Price, Chief Investment Officer; Wrally Dutkiewicz, Compliance Officer; Christina Dunn, Administrative/HR Manager; Timothy Hoppe, Retirement Services Manager; Alexis Cox, Member Services Manager; and Chih-chi Chu, Investment Analyst

Outside Professional Support:

Ed Hoffman

Representing:

Verus Consulting

1. **Pledge of Allegiance**

Watts led all in the *Pledge of Allegiance*.

2. **Accept comments from the public**

There were no comments from the public.

3. **Presentation from staff and Siguler Guff regarding a potential commitment to Siguler Guff Secondary Opportunities Fund**- Matt Brewer, Tony Cusano and George Siguler

Price discussed the timing of presenting a private equity fund prior to hiring an advisor noting it was based on the time frame provided for investing in this fund.

Chu reviewed the Siguler Guff Secondary Opportunities Fund and the secondary private equity market.

Brewer reviewed the history of the fund noting that, by the time the fund closes, 40% of the assets will be committed.

Cusano discussed their investment strategy noting they have committed to seven investments and will deploy \$58.6 million. Siguler noted this is a niche market that Siguler Guff has been successful in.

There was discussion on the investment terms and fees.

Smithey was present for subsequent discussion and voting.

4. **Possible commitment to Siguler Guff Secondary Opportunities Fund**

It was M/S/C to follow the staff recommendation and make a capital commitment of \$50 million to Siguler Guff Secondary Opportunities Fund, subject to satisfactory on-site visit and legal review. (Yes: Andersen, Gordon, Holcombe, MacDonald, Phillips, Rodrigues, Telles and Watts; Abs: Smithey)

5. **Authorization of manager searches for emerging market equity and passively managed US equity**

Hoffman discussed the reason for requesting authorization to conduct the two searches noting with the new asset allocation there is more exposure to the public equity markets.

It was M/S/C to approve searches for both the passively managed US equity and emerging markets equity mandates. (Yes: Andersen, Gordon, Holcombe, MacDonald, Phillips, Rodrigues, Smithey, Telles and Watts)

6. **Adoption of BOR Resolution 2016-3, Investment Asset Allocation Targets and Ranges**

Strohl noted the Board recently adopted the Investment Policy Statement which included three sub portfolios that will be developed, the first of which is the liquidity sub portfolio. The BOR Resolution 2016-3 provides the implementation for the liquidity sub-portfolio.

There was discussion on the timing of notifying investment managers of the listed changes.

It was M/S/C to adopt BOR resolution 2016-3, Investment Asset Allocation Targets and Ranges. (Yes: Andersen, Gordon, Holcombe, MacDonald, Phillips, Rodrigues, Smithey, Telles and Watts)

Telles was no longer present for subsequent discussion and voting.

7. **Conference Seminar Attendance**

a. It was M/S/C to authorize the attendance of 1 Board member and 1 staff member to the Aether annual meeting, Aether, January 25-26, 2017, Denver, CO. (Yes: Andersen, Gordon, Holcombe, Kroll, MacDonald, Phillips, Rodrigues, Smithey and Watts)

8. **Miscellaneous**

(a) Staff Report –

Strohl reported she hired an Executive Assistant that will start the following week.

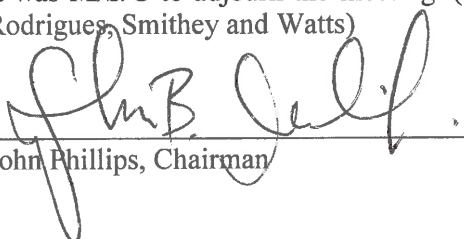
(b) Outside Professional's Report –


None

(c) Trustees' Comments –

None

It was M/S/C to adjourn the meeting. (Yes: Andersen, Gordon, Holcombe, Kroll, MacDonald, Phillips, Rodrigues, Smithey and Watts)

  
John Phillips, Chairman

  
Scott Gordon, Secretary