



MINUTES

RETIREMENT BOARD MEETING MINUTES

REGULAR MEETING
September 11, 2019
9:00 a.m.

Retirement Board Conference Room
The Willows Office Park
1355 Willow Way, Suite 221
Concord, California

Present: Candace Andersen, Donald Finley, Scott Gordon, Jerry Holcombe, Louie Kroll, Jay Kwon, David MacDonald, John Phillips, William Pigeon, Mike Sloan, Todd Smithey and Belinda Zhu (Deputy Treasurer, present and voting in Russell Watts' absence)

Absent: None

Staff: Gail Strohl, Chief Executive Officer; Christina Dunn, Deputy Chief Executive Officer; Timothy Price, Chief Investment Officer; Karen Levy, General Counsel; Wrally Dutkiewicz, Compliance Officer; Anne Sommers, Administrative/HR Manager; Henry Gudino, Accounting Manager; and Tim Hoppe, Retirement Services Manager

Outside Professional Support: None
Representing:

1. Pledge of Allegiance

The Board, staff and audience joined in the *Pledge of Allegiance*.

2. Accept comments from the public

No member of the public offered comment.

3. Approval of minutes

It was M/S/C to approve the minutes of the August 14, 2019 Board meeting. (Yes: Andersen, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, Smithey and Zhu).

4. Routine Items

It was M/S/C to approve the routine items of the September 11, 2019 meeting. (Yes: Andersen, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, Smithey and Zhu)

CLOSED SESSION

The Board moved into closed session pursuant to Govt. Code Section 54956.9(d)(1) and 54957.

It was the consensus of the Board to move to Item 6.

The Board moved into open session.

6. It was **M/S/C** to accept the Medical Advisor's recommendation and grant the following disability benefits:
 - a. Felipe Barreto – Service Connected (Yes: Andersen, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, Smithey and Zhu)

Pigeon was present for subsequent discussion and voting.

- b. Steven Grubka – Service Connected (Yes: Andersen, Gordon, Holcombe, Kroll, MacDonald, Phillips, Pigeon, Smithey and Zhu)
 - c. Peter Marshall – Service Connected - Pigeon recused himself from this item and was not present for subsequent discussion and voting. It was **M/S/C** that the Board finds that Peter Marshall has not provided sufficient evidence showing: 1) permanent incapacitation; 2) that his conditions arose out of and in the course of his employment; and 3) that the employment contributed substantially to the disability. CCCERA will offer the member the opportunity to request a hearing before a hearing officer. (Yes: Andersen, Finley, Gordon, Holcombe, Kroll, MacDonald, Phillips, Smithey and Zhu)
 - d. Kevin Prescott – Service Connected (Yes: Andersen, Gordon, Holcombe, Kroll, MacDonald, Phillips, Pigeon, Smithey and Zhu)
5. There was no reportable action related to *CCCERA v. Salgado*, Contra Costa County Superior Court, Case No. MSC19-00580.

Andersen and Pigeon were no longer present for subsequent discussion and voting.

7. Presentation of Semi-Annual Disability Retirement Report

Hoppe reviewed the semi-annual disability report noting there were 21 disability retirement applications (20 service connected, and 1 non-service connected) accepted during the first six months of 2019.

8. Review of the Procurement of Products and Services Policy

Strohl reported the policy is required to be reviewed every three years. Based on the review there are not any recommended changes to the policy.

9. Consider and take possible action on SACRS voting proxy form

It was **M/S/C** to appoint Mike Sloan as the Voting Delegate and David MacDonald as the Alternate Voting Delegate to vote on behalf of CCCERA at the upcoming SACRS Fall Conference. (Yes: Finley, Gordon, Holcombe, Kroll, Kwon, MacDonald, Phillips, Smithey and Zhu)

10. Report from Audit Committee Chair on August 28, 2019 Audit Committee meeting

Phillips provided an update on the August 28, 2019 Audit Committee meeting noting the items discussed were: a job description for an Internal Auditor, procedures regarding tax payments, and the CCCERA employer audit.

11. Consider authorizing the attendance of Board:

- a. It was **M/S/C** to authorize the attendance of 2 Board members at the 2019 CRCEA Fall Conference, October 28-30, 2019, Rohnert Park, CA. (Yes: Finley, Gordon, Holcombe, Kroll, Kwon, MacDonald, Phillips, Smithey and Zhu)
- b. It was **M/S/C** to authorize the attendance of 12 Board members at the SACRS Fall Conference, November 12-15, 2019, Monterey, CA. (Yes: Finley, Gordon, Holcombe, Kroll, Kwon, MacDonald, Phillips, Smithey and Zhu)

12. Miscellaneous

- (a) Staff Report –

Strohl reported on the Request For Proposal for an oversight project manager and noted staff have been evaluating the proposals received; staff has been packing for the office move; and, CCCERA will be open for business at the new location on Tuesday, September 17th. She noted this is the last Board meeting at this location and the next Board meeting will be held at 1220 Concord Avenue in the Conference Center on the first floor.

- (b) Outside Professionals' Report -

None

- (c) Trustees' comments –

Sloan reported on the CALAPRS Principles of Pension Governance Conference he and Finley attended.

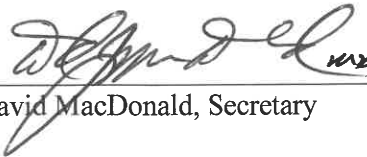
Gordon complimented and thanked Strohl and the staff for all their hard work transitioning for the move to the new office location.

Holcombe asked we adjourn the meeting in memory of the 2,997 people who died on September 11, 2001, which included 422 first responders.

It was **M/S/C** to adjourn the meeting in memory of the 2,997 people who died on September 11, 2011, which included 422 first responders. (Yes: Finley, Gordon, Holcombe, Kroll, Kwon, MacDonald, Phillips, Smithey and Zhu)



Todd Smithey, Chairman



David MacDonald, Secretary